

# CITY OF CRYSTAL LAKE



## Class 30 Temporary Liquor License

### General Information:

- A Class 30 temporary liquor license shall authorize the retail sale of beer, wine and alcoholic liquor for consumption upon the premises and in the original package at an event for which a special event license has been issued by the City pursuant to Chapter 453 of the City Code. No sales pursuant to such license shall be made unless at the time of such sales, the license holder also holds a special use permit License for sales at such special event issued by the Illinois Liquor Control Commission.
- A Class 30 temporary liquor license may only be issued to a person or entity that concurrently holds a valid retail liquor license for on-premises sale and consumption of beer, wine and alcoholic liquor and /or sale of beer, wine and alcohol in the original package issued by the Local Liquor Control Commissioner as well as the Illinois Liquor Control Commission. The type of sales allowed by the temporary liquor license shall be limited to the same category of sales as identified in the applicant's retail liquor license.
- The license shall be for a period not to exceed three days and shall be issued only for special events which are licensed by the City pursuant to Chapter 453.
- Patrons of the premises where the beer, wine and alcoholic liquor drinks are to be sold are required to wear a non-transferrable, one use only, disposable wrist band or other means of identification identifying them as patrons of the area that is subject to the license.
- No Class 30 temporary liquor license shall be issued until the Local Liquor Control Commissioner and the Mayor and City Council have established:
  - a) the location upon the premises where alcoholic liquor is to be sold;
  - b) the hours during which the sale of alcohol may sold during such special event;
  - c) proof of insurance as required by this chapter or the laws of the State of Illinois;
  - d) proof of permission from the owner of the premises authorizing the sale of alcoholic

liquor during the time requested in the permit and such other requirements as the Mayor and City Council or Liquor Control Commissioner deem appropriate in the case of each particular permit.

- Prior to the sale of alcohol pursuant to any liquor license issued by the Liquor Commissioner, the applicant must provide the City with a copy of the related liquor license issued by the Illinois Liquor Control Commission. A Special Use Permit (temporary event license) from the State of Illinois can be applied for here:

<https://ilcc.illinois.gov/content/dam/soi/en/web/ilcc/sitecollectiondocuments/special-use-permit.pdf>

*City of Crystal Lake*  
*Application for Temporary Liquor License*

**CLASS "30"**  
**Retail Sale of Beer, Wine and Alcoholic Liquor Drinks & Packaged Sales**

The undersigned hereby makes application for a license for the sale at retail of beer, wine and alcoholic liquor drinks, under the provisions of the City of Crystal Lake Liquor Licensing Ordinance:

1. Applicant's full name \_\_\_\_\_  
**(a person or entity that concurrently holds a valid retail liquor license for on-premises consumption of beer, wine and alcoholic liquor and/or packaged issued by the Liquor Control Commissioner as well as the Illinois Liquor Control Commission)**

Address \_\_\_\_\_ Phone Number \_\_\_\_\_

Email \_\_\_\_\_

Business Address \_\_\_\_\_ Phone Number \_\_\_\_\_

Email \_\_\_\_\_

2. Location/Special Event where beer, wine and alcoholic liquor drinks will be sold:  
\_\_\_\_\_

3. Dates of the event (**not to exceed three (3) days**): \_\_\_\_\_

4. Hours of operation: \_\_\_\_\_

5. Describe the type of crowd and traffic control licensee will utilize. \_\_\_\_\_  
\_\_\_\_\_

6. Describe plan for refuse pickup. \_\_\_\_\_  
\_\_\_\_\_

7. Please list the names and addresses of the members of the retail business who will be selling beer, wine and alcoholic liquor drinks at the location pursuant to the license. If additional space is needed, please use reverse side.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**8. Please attach the following to your application:**

- License fee in the amount of \$100.00. (Make checks payable to the “City of Crystal Lake”.)
- Proof of liquor liability insurance
- Proof of permission from owner of the premises, if different than applicant, authorizing the sale of beer, wine and alcoholic liquor drinks and/or packaged sales on the property during the time requested.
- Copy of the City of Crystal Lake Special Event Approval.
- Copy of retail liquor license for on-premises consumption of beer, wine and alcoholic liquor and/or packaged issued by the Local Liquor Control Commissioner as well as the Illinois Liquor Control Commission.
- Site plan of area where beer, wine and alcoholic liquor drinks will be sold.
- Letter to the Mayor and City Council requesting approval of the issuance of a Class “30” Temporary Liquor License to applicant.

9. *In addition to the City of Crystal Lake Temporary Liquor License, a Special Use Permit (temporary event license) is also needed from the State of Illinois. A copy of the permit from the State of Illinois must be provided to the City as a condition of local license approval once it has been received. A Special Use Permit from the State of Illinois can be applied for here:*

<https://ilcc.illinois.gov/content/dam/soi/en/web/ilcc/sitecollectiondocuments/special-use-permit.pdf>

Name and title of individual submitting Application on behalf of the applicant:

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

## **CERTIFICATION**

Under penalty of perjury, the person(s) named above, hereby certify and/or affirm as follows: (1) That I (we) are authorized on behalf of the applicant to submit this application; 2) that the Applicant will not violate any of the ordinances of the City of Crystal Lake or the laws of the State of Illinois or the laws of the United States of America, in the conduct of the place of business described herein; (2) That the statements contained in this application are true and correct to the best of my (our) knowledge and information; 3) That the statements in this application are made for the purpose of obtaining the license applied for and are made on my (our) personal knowledge and information.